

**HELLENIC REPUBLIC
MINISTRY OF TOURISM
GREEK NATIONAL TOURISM ORGANISATION (GNTO)
DIRECTORATE FOR ADMINISTRATION
DIRECTORATE FOR MARKET RESEARCH &
ADVERTISING**

Athens 29.07.2010

Ref. No 520664

NOTICE SUMMARY

GR- ATHENS : International Open Tender for the selection of a Contractor who will undertake the project entitled "design, construction, fitting out, decoration and - after the end of the exhibition - dismantling and removal from the exhibition area of GNTO's stand at the "WORLD TRAVEL MARKET (WTM 2010)" International Tourism Exhibition which will take place in London, Great Britain on 8-11 November 2010 having as an award criterion the most economically advantageous tender".

1. Contracting Authority : Greek National Tourism Organisation, Directorate FOR MARKET RESEARCH & ADVERTISING, 7, Anastasiou Tsocha Street, Athens, Postal Code 115 21, Information : Tel No 210-8707052, Fax No 210-6466091, www.visitgreece.gr, e-mail : boulasidou_k@gnto.gr.

2. Category, Description of services : International Open Tender with sealed tenders for the selection of a Contractor for the assignment to him / it of the project entitled "design, construction, fitting out, decoration and - after the end of the exhibition - dismantling and removal from the exhibition area of GNTO's stand at the "WORLD TRAVEL MARKET (WTM 2010)" International Tourism Exhibition which will take place in London, Great Britain on 8-11 November 2010 having as an award criterion the most economically advantageous tender", in conformity with the criteria referred to in the tender procedure documents.

3. Place of submission of tenders : 7, Tsocha Street, Athens, Postal Code 115 21, 1st Floor, Directorate for Administration, General Register Department

4. Place of Provision of services - time of delivery of the project : London, Great Britain

5. Clarification as to whether the assignment of the provision of services is reserved, via provisions laid down by law, regulation or administrative action, in favour of a specific trade.

As it is referred to in the relevant Tender Notice document.

All participants shall have to implement activities similar to the project being announced and must have a proven experience concerning similar projects at an international level, in regard to the design, fitting out and decoration of exhibition stands at

international exhibitions / fairs and they must fulfil the conditions of economic and financial adequacy and technical and professional efficiency.

6. Legal entities must declare the names and professional qualifications of staff members who are responsible for the provision of services.

7. Manner of submission of tenders :

The interested parties will submit a comprehensive proposal for the selection of a contractor for the assignment to him / it of the project entitled "design, construction, fitting out, decoration and - after the end of the exhibition - dismantling and removal from the exhibition area of GNTTO's stand at the "WORLD TRAVEL MARKET (WTM 2010)" International Tourism Exhibition which will take place in London, Great Britain on 8-11 November 2010 having as an award criterion the most economically advantageous tender".

The participants' tenders must be in conformity, under pain of exclusion, with the terms and conditions of GNTTO's detailed notice and, in particular, they must be sealed, they must pertain to the entire project being announced and not only to a part thereof and they must have been drawn up in Greek.

No alternative tender or counter tender will be accepted.

8. Duration of the project : From the date of signature of the relevant contract to the completion of the project, to wit to 13.11.2010.

9. The following persons will be entitled to participate :

- a) Natural persons or legal entities,
- b) Joint ventures or consortia providing services.

Information in connection with the participants' legal form as well as the necessary conditions of participation are referred to in the detailed Notice (Call to Tender).

10. Name and address of the agency by which the tender procedure documents are distributed :

GNTO, 7, Tsocha Street, 115 21 Athens, Directorate for Market Research and Advertising, Office No 4.21.

11. Deadline for the submission of tenders :

Monday 20.09.2010 at 10.00 hours.

12. Tenders shall have to be drawn up in Greek.

13. Any persons lawfully authorised will be entitled to attend the opening of the tenders.

14. The opening of the tenders will take place in Athens, 7, Tsocha Street **on Monday 20.09.2010 at 12.00 hours.**

15. The tender procedure participants will be obliged to submit a letter of guarantee for the whole budget of the project, including VAT, to wit a letter of guarantee for the amount of **EUR 20,064.40** (which is an amount equal to 5% of the budget,

including VAT)

16. Terms of payment : The contractor will be paid after the end of the works for GNTO's stand and the submission of the invoice together with all of the required lawful supporting documents as well following the issue of a certificate concerning the efficient execution of the project by GNTO's competent acceptance committee.

17. GNTO will conclude a contract for provision of services with the contractor on the basis of terms included in the detailed notice to which the relevant annex is attached.

18. Validity period of the tenders : One hundred and twenty (120) calendar days starting to run as of the day next following the date on which the tender procedure is carried out.

19. Criterion for the contractor's qualification : the most economically advantageous tender

20. The total budget of the project is EUR 326,250,00 plus VAT.

21. Date of dispatch of the notice to the Press : 29.07.2010.

22. Date of dispatch of the notice to the Office for Official Publications of the European Communities: 29.07.2010.

23. The tender notice shall include in detail the conditions of

participation, the terms of reference, the terms of the contract and the other terms for the conduct of the tender procedure as well as relevant annexes and it will be distributed by GNTO, Directorate for Market Research and Advertising, 7, Anastasiou Tsocha Street, Postal Code 115 21 Athens, 4th floor, office No 4.22 and it will also be posted on GNTO's webpage www.visitgreece.gr/Calls to tender.

24. Any objections versus the conduct of the tender procedure may be submitted in writing to GNTO, Directorate for Administration/General Register Department, 7, A. Tsocha Street (1st Floor), Postal Code 115 21, Athens within half the time period extending from the publication of the present notice to the date of expiration of the time limit for the filing of tenders following the submission of a fee of **one thousand Euro (EUR 1,000.00)**.

NICHOLAS KANELLOPOULOS: GNTO's PRESIDENT